



JOB DESCRIPTION – Head of Science

LINE MANAGER: Deputy Headteacher

PRIME DUTY

- To develop excellence in all aspects of curriculum delivery in order to maximise every level of student achievement in Key Stages 3 and 4.
- Responsible for all aspects of Staffing, Finance, Teaching and Curriculum Delivery, Student Achievement and Management within the Science curriculum.
- To ensure that each student receives a curriculum experience that is relevant and personalised.

SECONDARY DUTIES

- To deliver the appropriate subject curriculum in accordance with statutory requirements based on appropriate programmes of study, units of work, schemes of work and teaching styles.
- To deliver the curriculum with appropriate differentiation, pace and challenge.
- To ensure the full implementation of all school and departmental policies.
- To make a significant contribution to the raising of student achievement through Key Stage 3 and 4.
- To make a positive contribution to students' Spiritual, Moral, Social and Cultural development.
- To take the key role in assessment and monitoring in the subject.

OTHER DUTIES

- 1 To assist in curriculum strategic planning.
- 2 To assist in the formulation of the curriculum Quality Assurance Handbook.
- 3 To report all Health and Safety concerns in writing to the Line Manager.
- 4 To write/assist with Schemes of Work.
- 5 To make a positive contribution to whole school initiatives.
- 6 Other duties which may reasonably be given to the post holder by the Headteacher.

AIM: Aspirational, Inspirational, Motivated