

**Overview of Reports, A&A Updates and internal examination sessions for all
Years 2017-2018
(Including all Subject Parents Evenings)
Chronological Schedule***

Please note; Discussion of report between Tutor and tutees to occur when A+A reports and full reports are issued

*Data entry is possible earlier than periods indicated, but must not occur after final submission date stated. This will allow deadlines to parents to be met. Any difficulties meeting deadline dates must be forward to JSH. Reports must be prepared in 'word' and buddy checked prior to these identified dates.

Life after Levels ; new style KS3 reports for both Years 7 and 8 are in place. Recording and allocation of statements for students can be completed throughout the year as units of work are completed. This is especially important for those subjects that operate a carousel.

**Forecasts to be completed as follows ; Y7 for end of Y8; Y8 for end of Y9 ; Y9,10 and 11 for end of Y11

Term 1

Y11 A&A Reports (1st) and Forecast 1

1. Teachers to complete on system* – Monday 25th - Thursday 28th September
2. To parents by – Friday 29th September

*Please liaise with colleagues if you did not teach this group as a Y10 class.

Y11 Subject Parents Evening Thursday 5th October

Y7 Progress Evening (settling in – Tutor) Tuesday 10th October

Y10 A&A Reports (1st) and Forecast 1

1. Teachers to complete on system – Thursday 5th October
2. To parents by – Thursday 12th October

Y9 A&A Reports (1st)

1. Teachers to complete on system – Thursday 12th October
2. To parents by – Thursday 19th October

Term 2

Year 11 Mock exams – Monday November 13th – Friday November 17th

Y8 A&A Reports (1st)

1. Teachers to complete on system – Thursday 30th November
2. To parents by – Thursday 7th December

Y11 Full subject reports and A&A (2nd) and Forecast 2

1. Teachers to complete on system including buddy checks – Friday 1st December
2. Reports printed for final check and House Tutors to complete their reports – 8th December
3. To parents by – Thursday 14th December

Year 11 Mock results day – Friday December 8th (Teachers not to release to students individually)

Y7 A&A Reports (1st)

1. Teachers to complete on system – Friday 8th December
2. To parents by – Monday 18th December

Term 3

Y9 Examination week Monday 8th - Friday 12th January

Y10 A&A Report (2nd) and Forecast 2

1. Teachers to complete on system – Monday 8th January
2. To parents by – Monday 15th January

Y10 Subject Parents Evening (Subject) - Monday 22nd January

Year 11 Forecast 3 (internal analysis only) Friday 26th January

Y9 Full subjects Reports, A+A (2nd) statement of internal examination results and Forecast

1. Teachers to complete on system including buddy checks – Monday 29th January
2. Reports printed for final check and House Tutors to complete their reports – Friday 2nd February
3. To parents by – Tuesday 6th February

Term 4

Y11 Second mock exams – Monday 19th February – Friday 23rd February

Y7 A&A Report (2nd)

1. Teachers to complete on system – Monday 26th February
2. To parents by – Tuesday 6th March

Y11 Second mock results completed by teachers (for school analysis) – Thursday 15th March (Teachers can release to students individually)

Y11 A+A Reports (3rd) and Forecast 4 (Reminder from last term)

1. Teachers complete on system – Thursday 8th March
2. To parents by – Thursday 15th March

Y11 Subject Parent Evening (2) – Tuesday 27th March

Term 5

Y8 A&A Reports (2nd)

1. Teachers to complete on system – Tuesday 17th April
2. To parents by – Thursday 19th April

Year 10 Forecast 3 Friday 27th April (internal analysis only)

Y8 Subject Parents Evening - Wednesday 9th May

Y7 Examination week – Monday 14th – Friday 18th May

Y8 Curriculum Pathway (Options) Evening Tuesday 15th May

Term 6

Y9 A+A Reports (3rd)

1. Teachers complete on system – Tuesday 5th June
2. To parents by - Friday 8th June

Y8 Examination week – Monday 11th – Friday 15th June

Y7 Full Subject, A&A Reports (3rd), statement of internal examination results and Forecast

1. Teachers to complete on system including buddy checks – Friday 8th June
2. Reports printed for final check and House Tutors to complete their reports – Friday 15th June
3. To parents by – Thursday 21st June

Y10 Examinations – Monday 25th – Friday 29th June

Y9 Parent Evening (Subject) – Tuesday 19th June

Y8 Full subjects Reports, A+A (3rd), statement of internal examination results and Forecast

1. Teachers to complete on system including buddy checks – Friday 29th June
2. Reports printed for final check and House Tutors to complete their reports – Thursday 5th July
3. To parents by – Thursday 12th July

Y7 Subject Parents Evening – Tuesday 10th July

Y10 Examination results released by subject teachers by Monday 9th July

Y10 Full subject reports, A+A (3rd), statement of internal examination results and Forecast 4

1. Teachers to complete on system including buddy checks – Monday 9th July
2. Reports printed for final check and House Tutors to complete their reports - Friday 13th July
3. To parents by – Monday 16th July

